

## **Thesis Advisory Committee (TAC) Guidelines**

### **1. Introduction**

- a. NTU introduces a Thesis Advisory Committee (TAC) for incoming PhD students from August 2012 onwards.
- b. Note that existing students will not be affected by this new policy.
- c. The TAC does not apply to Master's by Research students.
- d. The purpose of the TAC is to monitor student progress and provide timely advice for PhD students.

### **2. When to form TAC**

Within **8 months** from the start date of student's candidature

### **3. Composition of TAC**

TAC to be formed in consultation with the student's supervisor(s).

<b>3-member TAC:</b>
a. Main Supervisor (Coordinator of TAC)
b. Committee Member 1
c. Committee Member 2



<b>4-member TAC:</b>
a. Main Supervisor (Coordinator of TAC)
b. Co-Supervisor (if student has a co-supervisor)
c. Committee Member 1
d. Committee Member 2



- ❖ Minimum 2 committee members from NTU (including main and co-supervisors)
- ❖ Minimum 1 committee member from outside the School or from an external organization

### **4. Minimum Eligibility Requirements for TAC member**

The TAC members must be at least a PhD or its equivalent doctoral research degree holder.

### **5. Paperwork Requirements**

#### *a. Formation of TAC:*

Supervisor will complete the proposed research topic and supervisor form indicating the TAC members and their designations.

#### *b. Annual Assessment of Student's Progress:*

Student's annual progress report will be sent to TAC for review. TAC can recommend renewal of scholarship and continuation of candidature based on student's progress. TAC is required to provide a brief assessment for the recommendations of scholarship renewal during the student's four years of candidature.